

**Country Place Home Owners Association (HOA)  
Quarterly Meeting Minutes of November 4, 2019**

The Quarterly Board Meeting of the Country Place HOA was held on November 4, 2019 at 7:00 pm at the Southgate Baptist Church Family Life Center with 5 of 5 Board members present. Five members of the community were also present. Mr Lennarson called the meeting to order.

Ms Coleman reported that printed Minutes from the previous meeting were available for those present. Ms. Coleman read the minutes aloud.

Mr Lennarson announced that the Annual Meeting would be held Feb 3, 2020 and that an election of members to the Board would be held at that meeting. Proxies would be mailed with the invoice for annual dues. If a quorum for the meeting was not attained, the meeting would be adjourned and reconvened 5 minutes later with whoever is present at that time constituting a quorum.

Ms Sanders presented the Financial Report with Aria's Balance Sheet and Profit & Loss Sheets for September 2019 (Attachments 1 & 2). She announced that the annual financial review was to be completed before the Annual Meeting with a tentative date of January 13, 2020 established for the review. Ms Sanders also presented a draft budget for 2020 (Attachment 3). Mr Vieta requested that \$3,000.00 be added for mulch for the playground and the Board approved that addition

Ms. Coleman presented to the board the suggestion of purchasing 50 certified envelopes from the US Postal Service at the cost of \$9.95. These would be used to send HOA compliance letters to homeowners and would save a significant amount of money versus the method we have been using. The board voted to approve the purchase.

Mr Lennarson announced that the filing period for candidates for election to the Board would be from Dec 15, 2019 to Jan 15, 2020.

Mr Lennarson asked about interest in displaying HOA sponsored Christmas Lights and there were no volunteers.

Ms Coleman provided a quote of \$528.00 for a Park Rules sign and a \$150 quote for a Watch for Children sign.

Ms Coleman said that TerraScapes would remove malfunctioning tree rings and close the sprinkler system for the year.

No other business was discussed and the Quarterly Board meeting was adjourned.

Respectfully submitted,

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Date: